February 2016

As volunteers for the Brookwood School Parents’ Association, we are coordinating business donations as well as sponsorships for our spring auction to be held Saturday, April 30, 2016. Brookwood School is a non-profit, independent elementary school located in Manchester, MA. Enrollment is around 400 students pre-kindergarten through eighth grade, hailing from 35 communities encompassing the entire North Shore of Boston. *Andover, Beverly, Boxford, Hamilton, Wenham, Ipswich, Manchester, Marblehead, Newburyport, Salem, Topsfield,* and *Southern New Hampshire* are just a handful of the wonderful communities in which our students reside. Chances are, a number of Brookwood families live in your own community.

As you set your business donation plan for 2016, we hope you will consider supporting Brookwood School with a donation and/or sponsorship. All money raised supports invaluable initiatives at Brookwood including faculty grants, faculty wish lists, cultural enrichment, financial aid and a diverse forum of speakers and parent education programs.

As a donor to the Brookwood Auction, you or your employer will receive:

- Exposure to 200+ Brookwood families from over 35 North Shore communities!
- Your business logo featuring a link to your website posted on our online auction site!
- A fully tax deductible donation (a tax receipt will be provided)

We are grateful to our community businesses for their support. We realize that you receive many requests of this nature and we hope that you will consider making ours a priority. Someone from our team will be in touch to follow-up and answer any questions you may have. Thank you in advance for your consideration.

Sincerely,

Alison Harden (PA Rep)  alisonrhardt@gmail.com  (978) 473-9362
Traci Masterson (Donations) traci@jmasterson.com  (978) 887-1151
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Brookwood School is a registered 501 (c) (3) tax-exempt organization. All donations are tax-deductible to the extent permitted by law. Please consult your tax advisor. You will receive a written acknowledgement of your donation.