



**Job Title:** Upper School Math Learning Specialist

**Job Status:** Full-Time / Part-Time

**Reports to:** Director of Learning Skills

**Start Date:** August 31, 2026

**Salary Range:** Very dependent on caseload - \$25,000 - 50,000

**About Brookwood School:**

Brookwood is an Early Childhood through Grade 8 independent school of about 300 students on the coast of the North Shore of Boston. At Brookwood, confidence isn't taught — it's cultivated. Our program invites students to think deeply, act with empathy, and engage boldly with the world around them. It's a place where intellect and imagination thrive side by side, and where children discover the courage to question, the skill to create, and the character to lead. Our 110 faculty and staff bring that same spirit of confidence and care to their work every day. They collaborate joyfully, innovate thoughtfully, and go the extra mile to do what's best for kids — shaping a community where everyone is known, valued, and inspired to grow.

**The Campus**

Brookwood is located 25 miles north of Boston on the coast in Manchester, MA on a beautiful 30-acre wooded campus. The physical plant includes a pond, wetland spaces, forest areas, and open green space. The 130,000 square foot facility sits under one roof with construction ranging from the original 1900 stable (now housing grades 5-8) to the 2014 state-of-the-art lower school, a dining commons, and kitchen. In addition to grade level classrooms, there are five outdoor classrooms, two music rooms, three art studios and a kiln room, four science labs and science gym, a newly renovated library with a 15,000 volume collection, an Idea Lab, a gymnasium and a multi-purpose theater/gymnasium space, a dance studio, two synthetic turf fields, and well-appointed outdoor play spaces. The surrounding area of Cape Ann is filled with beautiful natural and historical attractions such as beaches, parks, preserves, museums, and hiking trails that are used frequently by our students, employees, and families alike.

**Job Summary:**

Brookwood's Skills Department provides academic support for students with learning and executive functioning challenges. Learning Specialists work with students to reinforce foundational skills, identify the strategies and tools that work best for their learning style, practice applying their skills to classroom curricula, and develop their understanding of themselves as learners. We are seeking an experienced Math Learning Specialist who is able to support student learning through 1:1, small group, and/or push-in instruction. The caseload for this position may include students from grades 5 through 8, and the size of the caseload will be determined in part by the Math Learning Specialist's availability. The successful candidate should have training and experience working with students who have dyscalculia and other learning differences that impact their learning in math. The ability to also work with students who need extension activities is preferred.

**Essential Duties:**

- Provide 1:1, small group, and/or push-in support for students with learning challenges that impact their learning in math
- Create individualized curriculum for pull-out math classes as needed
- Work collaboratively with classroom teachers, Lower School Math Specialist, Director of Learning Skills, and Division Heads to identify student needs and develop support plans to address these needs
- Administer academic assessments (e.g., WIAT-4, PAL-II, etc.) to gain more information about students' math skills and use the information to help develop support plans
- Review neuropsychological reports and support the implementation of recommendations within individual, small group, and classroom settings
- Communicate effectively with families and classroom teachers about student needs and progress
- Write formal student progress reports and attend parent conferences twice a year
- Attend biweekly Skills Department meetings and weekly meetings with the Director of Learning Skills

**Job Requirements:**

- Bachelor's degree required, Master's degree in Education with a focus in math and/or Special Education preferred
- Minimum of three years of experience teaching math to students with learning differences
- Experience using hands-on materials and visual representations to support students in building mathematical understanding
- Experience with Illustrative Math Curriculum
- Experience with programs specifically designed to teach math to students with learning differences
- Commitment to fostering a diverse, equitable, and inclusive learning environment for all students

We strongly encourage applications from people of color, LGBTQ candidates or candidates from communities that are historically underrepresented in independent schools. We are committed to an inclusive school experience for all those who come to work at Brookwood.

**To Apply:**

To apply, please email Olivia Shouvin, Administrative Assistant to Division Heads, at [oshouvin@brookwood.edu](mailto:oshouvin@brookwood.edu) and have these items ready to upload:

- Your PDF resume / Your CV
- Your cover letter / statement of educational philosophy

We will be reviewing applications on a rolling basis. Thank you so much for your time and interest - we're very much looking forward to hearing from you!

**Statement of Non-Discrimination:** *Brookwood School is an equal opportunity employer. The School is committed to a policy of non-discrimination and equal opportunity for all (employees and) qualified applicants without regard to age, race, color, sex, pregnancy or pregnancy-related condition, gender identity, religion, national origin, ancestry, sexual orientation or preference, physical or mental disability, genetic information, military service, application for military service, veteran status, or any other status protected under applicable federal or state law. The School will make reasonable accommodations for qualified individuals with known disabilities or pregnancy-related conditions, in accordance with applicable law.*